

**SRCHC BOARD OF DIRECTORS' MEETING – MINUTES****Thursday, March 24, 2022**

**Present:** S. Darling, V. Emery-Zariffa, E. Hill, R. Ho, S. Little, M. Milward, K. Nakhuda, R. Pradhan, J. Quito, M. Wilson (Chair), K. Yee

**Staff:** J. Altenberg, E. Geller (recorder), J. Grgar (recorder), S. Wiens

**Guests:** S. Cheng-Kerr (Health Promoter), D. Livingston-Lowe (Program Manager, Community Health)  
M. A. Philips (Manager, Community Health and Chronic Disease)

**Regrets:** A. Kajenthira

**1.0 Welcome and Introductions, Confidentiality Reminder, and Conflict of Interest Declarations**

The Chair welcomed all of the attendees and reminded participants to declare any conflicts of interest, and their responsibilities under the code of conduct and confidentiality agreements. R. Pradhan advised that she worked on the slide deck included in the CEO Communication and Counsel section. K. Nakhuda advised that she also sits on the committee with R. Pradhan. The Chair advised that this is not a conflict of interest, as this is merely a supply of information and will not impact any decision process by the board in the instant meeting.

The V.P., Strategy and Systems presented the Land Acknowledgment.

**1.1 Confirmation of Quorum and Approval of Agenda**

The Chair noted that the agenda contains a numbering error; funding motion 1.5 b Public Health Agency Canada for Seniors New Horizons in the amount of \$25,000 was missing from the package; and 1.6 Membership Applications has been updated since the circulation of the package. Updated version 3 will be available to the board, including corrections and omissions, tomorrow. The missing items were screen shared with the board during the review of the Consent Agenda before the motion to approve.

**MOTION TO APPROVE THE AGENDA**

**(1) M. MILWARD (2) K. YEE JOSHI CARRIED**

**1.2 Consent Agenda****1.3 Governance Policy Reviews – Consent Agenda****MOTION TO APPROVE GOVERNANCE POLICIES: 1.6 MEMBERS & VOLUNTEERS, 4.11 OPERATING RESERVE FUND**

**(1) R. HO (2) E. HILL CARRIED**

**1.4 Monitoring Reports – Consent Agenda**

**MOTION TO APPROVE MONITORING REPORTS: 2.1.1 GIFTS FOR STAFF AND BOARD MEMBERS, 2.11 DECISION MAKING PROCESS BETWEEN BOARD MEETINGS & 4.9 FINANCIAL PLANNING**

**(1) R. HO (2) E. HILL CARRIED**

**1.5 Financials – Funding Motions**

**MOTION TO ACCEPT THE FOLLOWING FUNDS:**

- a) FROM ONTARIO HEALTH – MINISTRY OF HEALTH FOR MIDWIFERY CARE SERVICES AN INCREASE IN BASE FUNDING OF \$14,400 IN 2021-2022; ADDITIONAL ONE-TIME FUNDING OF \$8,500 IN 2021-2022; AND AN ADDITION TO BASE FUNDING OF \$500 IN 2022-2023; AND**
- b) FROM PUBLIC HEALTH AGENCY CANADA FOR THE NEW HORIZONS SENIORS PROGRAM FOR \$25,000 FOR THE PERIOD OF MARCH 28, 2022 TO MARCH 27, 2023.**

**(1) R. HO (2) E. HILL CARRIED**

**1.6 Approve Membership Applications**

**MOTION: THE BOARD ACCEPTS THE PERSONS NAMED BELOW FOR MEMBERSHIP AT SRCHC FOR THE MEMBERSHIP TERM ENDING SEPTEMBER 30, 2022.**

|                         |                              |
|-------------------------|------------------------------|
| <b>1 BEREKET, BELUL</b> | <b>5 HAMIDIAN, ARMAN</b>     |
| <b>2 CHENG, MATTHEW</b> | <b>6 MALIK, NAVIN</b>        |
| <b>3 COLE, EMILY</b>    | <b>7 NILOLOV, GEORGE</b>     |
| <b>4 HALSEY, DENISE</b> | <b>8 REDEGELD, ELIZABETH</b> |
|                         | <b>9 ROSS, KAREN</b>         |

**1.7 Approve Minutes from the February 17, 2022 Board meeting**

**MOTION TO APPROVE THE DRAFT MINUTES FROM THE February 17, 2022 BOARD MEETING.**

**(1) R. HO (2) E. HILL CARRIED**

**2.0 Consent Agenda**

**MOTION TO APPROVE CONSENT AGENDA WITH AMENDMENTS TO NUMBERING OF AGENDA ITEMS; ADDITION OF FUNDING MOTION 1.5 PUBLIC HEALTH AGENCY CANADA – NEW HORIZONS; AND 1.6 APPROVE MEMBERSHIP APPLICATION ADDITIONS.**

**(1) R. HO (2) E. HILL CARRIED**

### **3.0 Presentation: How SRCHC is addressing Senior's Health: Seniors Active Living Centres and Seniors Health Promotion Programs**

The presentation in slides will be updated in version 3 of the board package, which will be available to the board Friday, March 25, 2022.

M. Ann Phillips (Manager, Community and Chronic Disease), David Livingston-Lowe (Program Manager, Community Health), and Shirley Cheng-Kerr (Health Promoter) presented *How SRCHC is addressing Senior's Health: Seniors Active Living Centres and Seniors Health Promotion Programs*, which included an overview of the demographics, seniors' conditions, and the programs provided at Harmony Hall (2 Gower Street) and SRCHC's main location (955 Queen Street E.).

These programs have helped clients obtain and improve their technology skills to participate in online programming, including weekly iPad, tablet and smartphone sessions. SRCHC strived to provide programming and assistance to seniors regardless of their technological ability during the pandemic.

With respect to physical mobility devices, occupational therapists and external partners, such as CCAC and WoodGreen, have been asked to assist seniors in obtaining and use of the appropriate mobility supports depending on their requirements.

The board was curious about the seniors "eating disorders" on slide 12 of the presentation and page 31 of version 3 in the board package. The board was advised that this could be a nourishment issue. Ssawe, Manager Integrated Primary Care, will be presenting to the board in April. Leadership will request that he address this information when he presents to the board next month.

### **4.0 CEO Communication & Counsel**

The CEO highlighted several items in his report.

He discussed the meeting he and the V.P., Strategy and Systems attended at Parkdale-Queen West CHC Thursday, March 17, 2022. Attendees include the Prime Minister of Canada, Justin Trudeau; Carolyn Bennet, Minister of Mental Health and Addictions, and MP Toronto-St. Paul's; Nathaniel Erskine-Smith, MP Beaches-East York; Julie Dabrusin, MP Toronto-Danforth; and the meeting host Angela Robertson, CEO Parkdale-Queen West CHC. Representatives from British Columbia's AVI Health and Community Services Society and Kilala Lelum Health Centre attended the meeting virtually. They discussed Safer Opioid Supply (SOS), decriminalization, and the status of the opioid crisis. The CEO and VP, along with their CHC colleagues, hoped the meeting would result in some positive change in government policy for people dying and impacted by the opioid crisis.

He briefly reviewed information about the cQIP included in the board package, EHP planning sessions are expected to take place in May and June 2022; and the Collaborative Decision-Making Agreement for Downtown East Toronto OHT.

#### **5.0 All Staff Appreciation – Domanique Grant**

The board watched a [YouTube video](#) of Domanique Grant’s presentation which was created for and presented at the SRCHC’s February 23, 2022, All Staff meeting. Through SRCHC’s Communications Manager, Andrea Laing, the Leadership Team engaged Domanique Grant to record and dedicate her performance to SRCHC staff. The Board expressed appreciation for this beautiful presentation of music and words.

#### **6.0 Monitoring Report - 4.9 Financial Planning**

The VP, Strategy and Systems reviewed the written monitoring report and the organizational budget for 2022-2023 fiscal year She explained that financial reports presented at board meetings over the next fiscal year that discuss variances, are discussions in variance to this budget presented to the board.

She advised that the motion in the consent agenda regarding midwifery services provided additions to the base funding and a one-time additional funding for that program.

#### **MOTION TO APPROVE MONITORING REPORT 4.9 FINANCIAL PLANNING AND TO APPROVE SRCHC’S OPERATING BUDGET FOR THE 2022-2023 FISCAL YEAR**

(1) J. QUITO

(2) K. YEE-JOSHI

CARRIED

#### **7.0 M – SAA Extension to 2023**

#### **MOTION TO APPROVE M-SAA EXTENSION TO MARCH 31, 2023**

(1) J. QUITO

(2) R. HO

CARRIED

#### **8.0 2022 AGM – Format and Potential Themes**

The board received information about two potential themes for the 2022 AGM and was invited to suggest potential themes. No new themes were suggested. Several board directors suggested that they originally liked the first theme regarding teamwork, but after listening to the presentation, they preferred the second theme regarding blue skies in relation to the strategic plan. There was also concern that the blue skies theme was too similar to a recent federal campaign regarding “sunny days” and that SRCHC did not want to give the impression of alliance with a particular political party. The board decided to wait for the Strategic Plan promotional materials to be presented at the April 2022 board meeting before making a decision

#### **9.0 Strategic Directions/Values Assets (promotional materials)**

The CEO advised that this item was deferred to the April 2022 board meeting.

## 10.0 Standing Committees of the Board

### c) Nominations

S. Darling advised that the committee had a successful outreach event March 2, 2022 followed by a committee meeting. The Nominations Committee determined that they would interview all 12 candidates, if 12 or less applied. If there were more than 12 candidates, the committee would interview 3 candidates for each vacancy on the board. Candidates qualifying for an interview would be determined at the next committee meeting where they would review the applicants.

### d) Quality Improvement

The Quality Improvement Committee updated the terms of reference for board approval.

## MOTION TO APPROVE THE QUALITY IMPROVEMENT COMMITTEE'S TERMS OF REFERENCE

(1) R. HO

(2) E. HILL

CARRIED

## 11. Work Groups and AOHC Alliance

### a) Alliance (G2G)

Board directors did not have any additions to the strategic planning comments from the March meeting. The CEO will compile the feedback provided by the board along with feedback from the Leadership Team and submit the survey to the Alliance next week.

The Alliance's annual conference will be in person on June 8 and 9 at the Delta Hotels by Marriott Airport Conference Centre, 655 Dixon Road, Toronto. There is also a gala dinner on the evening of June 8. Tickets for attendance can be for one or both days, with or without the June 8 gala dinner. J. Grgar will send an email to the board on Monday, March 28 to determine if any board members are able to attend and respond is needed by Tuesday, March 29<sup>th</sup>.

### b) Anti-Black Racism

There is a G2G meeting scheduled for April 5, 2022 from 5PM to 7PM. V. Emery-Zariffa will attend, along with the CEO It would be preferable if one more board member could attend, potentially a member of the Anti-Black Racism Committee. J. Grgar will send an email on Monday, March 28, requesting the attendance of one more board member.

**12. Call-A-Service Extension Discussion**

Call-A-Service (CAS), the shell company created when Harmony Hall merged with SRCHC, was intended be active for five years to ensure that bequests to Harmony Hall were not lost. The original plan was to dissolve CAS in 2022. The dissolution of a corporation requires a great deal of time and work. The Leadership Team recommended the board to dissolve the CAS corporation at a later date. The 2022 CAS AGM will need to be held prior to the June 22, 2022 SRCHC AGM to replace Steven Little, CAS Vice Chair. CAS Board Directors are required to be current SRCHC Board Directors. Steven Little's term will end on June 22, 2022.

**MOTION TO EXTEND CALL-A-SERVICE CORPORATION FOR AN ADDITIONAL TWO YEARS TO 2024.****(1) E. HILL****(2) S. DARLING****CARRIED****13. Membership Issues**

There were no membership issues to report.

**14. Community Feedback**

The CEO advised that the written summary in the Board package was feedback from clients of the Centre's food programs.

**15. Meeting Feedback**

Directors expressed their interest and appreciation for the staff presentation *How SRCHC is addressing Senior's Health: Seniors Active Living Centres and Seniors Health Promotion Programs*. Several Directors expressed that they were moved by Domanique Grant's recorded performance. The VP was thanked for her understandable and respectful explanation of the budget. The SRCHC Leadership and staff were thanked for their work in preparing the extensive and informative board packages.

**12. Adjournment****MOTION TO ADJOURN AT 8:36 PM****(1) K. NAKHUDA****(2) S. DARLING****CARRIED**



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**Mike Wilson, Chair**



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**Shelley Darling, Secretary**