

SRCHC BOARD OF DIRECTORS' MEETING – MINUTES

Thursday, January 20, 2022

Present: S. Darling, V. Emery-Zariffa, E. Hill, R. Ho, A. Kajenthira, S. Little, M. Milward, K. Nakhuda, R. Pradhan, J. Quito, M. Wilson (Chair), K. Yee

Staff: J. Altenberg, K. Foley (QI Director), E. Geller (recorder), J. Grgar (recorder), S. Wiens

Guests: H. Bigl, M. Waliul Islam (Nominations Committee community members)

1.0 Welcome and Introductions, Confidentiality Reminder, and Conflict of Interest Declarations

The Chair welcomed all of the attendees and reminded participants to declare any conflicts of interest, and their responsibilities under the code of conduct and confidentiality agreements.

S. Darling reminded that she is employed by Michael Garron Hospital (MGH) and that there will be funding updates and other items in the CEO Communication and Counsel that are related to MGH.

The Land Acknowledgement video was played.

The Chair asked board directors to advise him via Zoom chat if they need to step away from their computer. This way a discussion can be delayed, when needed, to ensure full board participation. The Chair asked if directors would consider ideas to improve on Zoom board meetings and provide those as part of their feedback during the meeting feedback section.

1.1 Confirmation of Quorum and Approval of Agenda

MOTION TO APPROVE THE AGENDA

(1) K. NAKHUDA (2) J. QUITO CARRIED

1.2 Consent Agenda

1.3 Governance Policy Reviews – Consent Agenda

MOTION TO APPROVE GOVERNANCE POLICIES: 4.1 EMERGENCY EXECUTIVE SUCCESSION, 4.10 FINANCIAL CONDITION, AND 4.16 VOLUNTARY DISSOLUTION OF THE CORPORATION

(1) A. KAJENTHIRA (2) V. EMERY-ZARIFFA CARRIED

1.4 Monitoring Reports – Consent Agenda

MOTION TO APPROVE MONITORING REPORTS: 4.2 GENERAL EXECUTIVE CONSTRAINT, 4.5 STAFF AND VOLUNTEER TREATMENT, 4.7 PRIVACY MONITORING REPORT, AND 4.8 COMPENSATION

(1) A. KAJENTHIRA (2) V. EMERY-ZARIFFA CARRIED

1.5 Financials – Funding Motions

MOTION TO ACCEPT FUNDS FROM THE MINISTRY FOR SENIORS AND ACCESSIBILITY FOR SENIORS ACTIVE LIVING CENTRES (SALCS):

- **\$42,700 (OPERATING FUNDING) AND \$20,000 (SPECIAL GRANT) FOR CRESCENT TOWN;**
- **\$42,700 (OPERATING FUNDING) AND \$20,000 (SPECIAL GRANT) FOR HARMONY HALL; AND**
- **\$42,700 (OPERATING FUNDING) AND \$20,000 (SPECIAL GRANT) FOR ONTARIO TAMIL SENIORS.**

(1) A. KAJENTHIRA (2) V. EMERY-ZARIFFA CARRIED

1.6 Membership Applications

There were no membership applications.

1.7 Approve Minutes from the December 16, 2021 Board meeting

MOTION TO APPROVE THE DRAFT MINUTES FROM THE DECEMBER 16, 2021 BOARD MEETING.

(1) A. KAJENTHIRA (2) V. EMERY-ZARIFFA CARRIED

2.0 Consent Agenda

MOTION TO APPROVE CONSENT AGENDA

(2) A. KAJENTHIRA (2) V. EMERY-ZARIFFA CARRIED

3.0 Operational Monitoring Report – 1.3 Planning Strategic, Operating & Quality Improvement

K. Foley, the Director of Quality Improvement presented the Operational Monitoring Report. As SRCHC transitions to the new strategic plan, the operating plan and the related monitoring report will be developed as a product of the new strategic plan, as such this is the second last time this version of the monitoring report will be presented to the board. The final version of this monitoring report from the previous strategic plan will be presented in September 2022. The new format for operational monitoring report will be presented around this time next year.

The performance of SRCHC throughout the pandemic and its ability to meet goals during that time is impressive, as it was able to pivot to meet challenges and performance standards.

In addition to being linked to the strategic plan objectives, the operational monitoring report also reviews outcomes with accountability agreements for funders, tracks legislative compliance, and helps identify risks to improve planning. SRCHC has been a leader in transitioning to new reporting systems, including Electronic Medical Records (EMRs), and this richer data will be helpful moving into the implementation of the new strategic plan.

The reporting framework provides the structure for what and how to measure information to evaluate progress. Access to more comprehensive data over time, than has been available in the past, has provided an opportunity to better view how the organization is changing and what are some of the challenges it faces, and how the organization has grown.

SRCHC has managed to maintain its performance, through the pandemic which is a testament to staff and management in being able to respond to these challenging times. Goals were developed prior to the pandemic. SRCHC is exceeding its goals in many areas. Those goals that have not been met are due to the health and safety restrictions for in-person group programming as a result of the pandemic. However, those same programming needs have been supported through virtual programming spaces or individual one-to-one encounters.

The multiple waves of the pandemic, changes to planning, work schedules, work spaces, delivery of services, safety issues, and changes to expectations of when the pandemic will end, have been challenging. Still, the performance and accountability by SRCHC staff have been very strong under the circumstances, and worth acknowledging and celebrating.

MOTION TO APPROVE THE MONITORING REPORT

(1) J. QUITO

(2) E. HILL

CARRIED

4.0 Nominations Committee

A. Kajenthira announced that outreach and board recruitment have started, including an article in the newsletter, mailings to the membership, emails and social media posts. The poster

includes the additional goals identified by the board – greater age diversity, members from the northeast part of the catchment and equity-seeking groups. There is an online outreach event being held on March 2 at 5:30PM. The deadline for candidate applications is Friday, March 25, 2022. Interviews will be scheduled for April. The Committee is planning to interview all applicants, but has not yet discussed how interviews will be organized at this point..

5.0 CEO Communication & Counsel

The CEO provided an update on Pandemic Planning and a response that discussed how programming, clinical services, meetings, and how operations will proceed for the foreseeable future during this wave of the pandemic, and the reasons for those decisions. SRCHC has an ample supply of PPE for its staff. The pandemic presentation slides will be shared with the board after the meeting.

SRCHC's vaccine committee has continued to work regularly onsite and with partners, shelters and other congregate settings to provide vaccine clinics in the community. There are also active partnerships for COVID-19 testing, including in partnership with Anishnawbe Health Toronto (AHT).

The CEO Communication and Counsel report was presented.

Staff lunches have been organized for staff working on-site for a six-week period. There will also be a staff appreciation event in February. Leadership is looking at the possibility of engaging a local artist to perform for staff at the appreciation event. SRCHC is also working with Randal Boutilier to design a graphic thank you item for staff.

The Anti-Racism CoP Data collection and use group met for the first time January 19, 2022. The CEO is co-chairing this group with Courtney Bean from VHA. The group discussed data governance and how to drive equitable health outcomes using the data through collaborative efforts. Participants included hospitals, CHCs, and community agencies and others in the community of practice. Monthly meetings will continue for the next three months.

The MATCH midwifery team has been approved for additional funding and this will allow for an additional midwife to be added to that team for services.

There will also be an expansion of the Safer Opioid Supply (SOS) program starting in the next fiscal year. At this time, the funding is only for the next fiscal year, but efforts to extend the funding to future years have already started.

6.0 Governance Policy Reviews in consent agenda

There were no Governance Policies discussed outside of the consent agenda.

7.0 Standing Committees of the Board

a) Audit

The Vice President, Strategy and Systems explained the requirement for a separate audit for this capital project as it was funded through a capital grant. The separate audit was conducted by Deloitte in December 2021. The audit was included in the board package. There were no questions from the board.

MOTION TO APPROVE THE AUDIT OF THE MOSS PARK CAPITAL PROJECT

(1) K. NAKHUDA (2) S. LITTLE CARRIED

c) Nominations (refer to item 4)

d) Quality Improvement – Motion to approve Terms of Reference deferred

There was no report for this month.

8.0 Work Groups and AOHC Alliance

a) Alliance (G2G)

R. Pradhan discussed the seminar that was held yesterday and reviewed the slide deck was shared in the board package. There will be a link of the recording from the meeting shared with the board. The Alliance is developing a health equity self-assessment tool that will be reviewed in February and shared with members for review and then made available in March 2022. A motion to support the Alliance Health Equity Charter will be made in the spring.

b) Anti-Black Racism

V. Emery-Zariffa advised that the work plan was shared in the board package. That work had started in the previous board year along with input by the group to development of a new strategic plan. The group is also working on reviewing the SRCHC Governance Policy Manual which will be presented to the board in the spring. Eventually, the Group is looking at developing a policy that will require a regular monitoring report to the board. The Group is working on adding a column to the strategic plan around resources for Anti-Black Racism.

c) TRC Calls-to-Action

The board had a generative discussion regarding two articles submitted for their consideration by the TRC Calls-to-Action Work Group.

The board discussed ideas to attract Indigenous individuals as volunteers and for board recruitment. The possibility of engaging with Miziwe Biik Aboriginal Employment & Training was discussed.

The board expressed their appreciation for how the Ottawa health report linked specific items to calls for action. The document includes a section on recognizing traditional healing practices. AHT uses both traditional and modern western medical practices. It is a challenge to have traditional medicine included, respected and accepted in the local health care system. The board was advised that AHT would like to see traditional practices expanded for Indigenous peoples in Toronto.

The policy being developed by the TRC Calls-to-Action Work Group will link the policy to how they address the calls-to-action.

The second article for this discussion is about vaccination and addressing vaccine hesitancy within Indigenous populations. With respect to vaccine hesitancy, there was a lot of discussion as to who was best-suited to deliver the message to Indigenous people in Toronto regarding vaccine acceptance. AHT in meetings with CAMH, UHN and the Indigenous Primary Health Care Council was very successful in organizing local individuals, respected by the Indigenous community, to deliver that message. SRCHC and AHT have been working collaboratively on vaccine roll out and COVID-19 testing.

AHT will have a number of Indigenous Leaders for a series of story-telling sessions on Facebook. SRCHC was requested to share their outreach email and poster for that series with staff and its contacts.

The board was also advised that AHT is in the process of developing and implementing a training program for traditional healers and their helpers. The program is intended to ensure there is succession of their knowledge and skills. AHT is also in the process of establishing a long-term care facility to serve local Indigenous populations.

9.0 Membership Issues

There were no membership issues to report.

10. Community Feedback

There was no community feedback in the report. The CEO stated that there was an increased amount of outdoor staff to provide support to staff outside of the building, for the purpose of flow and for access to Consumption Treatment Services. The community has commented on their appreciation for this additional community support.

11. Meeting Feedback

The Chair was thanked for his work. Board directors reiterated their desire to see more information about the relationship between SRCHC and AHT. An opportunity for board members to socialize a prior to the board meeting was discussed. It was suggested that those Directors who wish to socialize, join the Zoom link 10 minutes in advance of the scheduled meeting. Attendees expressed their desire to meet and socialize in-person in the future. There was a logical flow and visible thread through the meeting from the Operational Monitoring

Report, to the CEO Communication & Counsel Report, and then the TRC Work Group generative discussion.

12. Adjournment

MOTION TO ADJOURN AT 8:25 PM

(1) R. HO

(2) K. NAKHUDA

CARRIED



Mike Wilson, Chair



Shelley Darling, Secretary