

SRCHC BOARD OF DIRECTORS' MEETING – MINUTES

Thursday, January 19, 2023

Present: M. Cheng S. Darling, A. Hamidian, E. Hill, R. Ho, A. Kajenthira R. Pradhan, J. Quito, M. Wilson (Chair),
K. Yee

Staff: J. Altenberg, G. Grgar (recorder), Z. Malik (recorder), S. Wiens

Regrets: B. Bereket, K. Nahkuda,

1.0 Welcome, Conflict of Interest, Confidentiality, Code of Conduct

1.1 Confirmation of Quorum and Approval of Agenda

MOTION TO APPROVE THE AGENDA WITH AMENDMENT TITLE OF GOVERNANCE POLICY

(1) A. HAMIDIAN (2) R. HO CARRIED

1.2 Consent Agenda

1.3 Governance Policy Reviews on Consent Agenda

MOTION TO APPROVE GOVERNANCE POLICIES: 4.1 EXECUTIVE SUCCESSION; 4.10 FINANCIAL CONDITION; 4.16 DISSOLUTION OF THE CORPORATION.

(1) A. HAMIDIAN (2) K. YEE JOSHI CARRIED

1.4 Monitoring Reports – Consent Agenda

MOTION TO APPROVE MONITORING REPORTS: 4.2 GENERAL EXECUTIVE CONSTRAINT; 4.5 STAFF AND VOLUNTEER TREATMENT; 4.7 PRIVACY MONITORING REPORT; 4.8 COMPENSATION.

(1) A. HAMIDIAN (2) K. YEE JOSHI CARRIED

1.5 Approve Membership Applications

	SURNAME	GIVEN NAME
1	CURTIS	ROBERT GLENN
2	FEDER	SHON

(1) A. HAMIDIAN (2) K. YEE JOSHI CARRIED

1.6 Approve Minutes from December 15, 2022 Board Meeting

MOTION TO APPROVE THE DRAFT MINUTES FROM THE December 15, 2022 BOARD MEETING

(1) A. HAMIDIAN (2) K. YEE JOSHI C CARRIED

2.0 Consent Agenda

MOTION TO APPROVE CONSENT AGENDA

(1) A. HAMIDIAN (2) K. YEE JOSHI CARRIED

3.0 CEO Communication and Counsel

The CEO discussed the Service Accountability Agreement (formerly MSAA) and his deliberations regarding realistic targets for SRCHC’s CAPs submission with Ontario Health.

He advised of water damage at the 955 Queen Street East location due to a frozen internal pipe on the fourth floor on the south west corner of the building. There were no service interruptions as a result of the damage. The required repairs are ahead of schedule. The Centre is continuing to look at a satisfactory solution to resolve this issue of pipes freezing in the future.

The substance use funding from the federal government for opioid supply was scheduled to end March 31, 2023, but was extended to March 2024 with a 10% reduction in funding. SRCHC and its partners continue to advocate to ensure continued funding for this program is picked up by the provincial government.

The East Toronto Health Partners (ETHP) will be expanding seats at the anchor table to include a core partner for community mental health and addiction and non-profit long-term care.

4.0 Succession Planning

The V.P. Strategy and Systems highlighted that the organization has been intentionally building our succession strategy since the last time the Board hired a new CEO aka Jason in January 2020. Conversations has been had with all Directors and Systems to assess their plans for the next 5-7 years and develop a map of those that will retire leave and/or would consider advancement within the organization. Furthermore, the Senior Leadership Team has been working over the past 3 years to ensure all existing and emerging leaders across the organization are being coached and trained within the organization for senior roles with individual plans being developed. One aspect of the strategy includes developing black, indigenous, and racialized staff who are seen as up-and-coming leaders from within SRCHC. These plans ensure the organization is well-positioned with leaders who can move into roles if Senior Leaders decide to retire or leave the organization. The majority of the current Leadership and Management team have grown from previous roles within the organization and SRCHC wants to continue to build capacity from its resource pool within the organization. The CEO added that this has been a more intentional approach than previously to capacity-building by the current Senior Leadership Team and wanted to share this planning with the board. The Board discussed the current succession strategy and asked questions. The CEO currently has 10 paid days of professional development and may spend up to \$1,000 per fiscal year, and may request additional funding from the board for professional development, if needed. The same amount of time and funding is available to all managers within the organization for professional development. The current performance review documentation has been improved to place more focus on the use and planning of professional development funds by staff.

5.0 Board Officer Election

The Chair advised that Khadija Nakhuda submitted her resignation to the SRCHC Board.

MOTION TO ACCEPT KHADIJA NAKHUDA'S RESIGNATION

(1) A. HAMIDIAN

(2) R. HO

CARRIED

There are two issues that arise from K. Nakhuda's resignation: the vacancy on the Board, and the vacancy of the Treasurer's position.

The Board discussed whether to fill the vacancy at this time or wait until the AGM, and determined that the vacancy would be filled by election at the AGM in June. The Board discussed the vacancy of the Treasurer position and Rishma agreed as a member of the Audit Committee to become Treasurer.

MOTION TO ELECT RISHMA PRADHAN AS TREASURER.

(1) S. DARLING

(2) J. QUITO

CARRIED

The Chair advised that there is also an opportunity for another director to join the Audit Committee and asked Directors to contact him if they are interested.

6.0 Special Purpose Fund (Healthier Communities Grant) Applications

The Healthy Communities Grant brochure was requested to be supplied in the Board package when applications are reviewed. The Special Purpose Fund parameters are determined by the SRCHC membership and if the Board decides to make changes to the fund criteria, it requires membership approval.

a) Indigenous Harm Reduction Network

The Board discussed the application. Unfortunately, the project is in partnership with SRCHC programs and Special Purpose Funds cannot be used to supplement or operate SRCHC programs.

ACTION ITEM: THE SENIOR LEADERSHIP TEAM WILL FOLLOW UP WITH THE APPLICANT AND DISCUSS POTENTIAL OPTIONS FOR RESUBMISSION.

MOTION: TO DENY THE FUNDING APPLICATION FOR THE INDIGENOUS HARM REDUCTION NETWORK AS IT DOES NOT MEET THE CRITERIA.

(1) K. YEE JOSHI (2) J. QUITO CARRIED

b) Arts Intersections Agincourt

The Board determined the application qualified, and decided to approve the Arts Intersections Agincourt application for funding.

MOTION: TO APPROVE THE FUNDING APPLICATION FOR ARTS INTERSECTIONS AGINCOURT

(1) E. HILL (2) A. KAJENTHIRA CARRIED

c) Imagine Summit

The application lacked sufficient information for the Board to decide. The Board requested specifics. Given the timelines for this request, a future decision may be required by email.

ACTION ITEM: THE SENIOR LEADERSHIP TEAM WILL FOLLOW UP WITH THE APPLICANT AND REQUEST FURTHER DETAILS FOR THE BOARD'S CONSIDERATION.

7.0 Standing Committees of the Board

a) Audit

The V.P. Strategy and Systems reminded Directors that the first Audit Committee meeting for this Board year is scheduled for January 30 and so if a Director was interested in joining this Committee, they had not missed any meetings.

c) Nominations

R. Ho, Chair of the Nominations Committee, reported that a number of recruitment documents (e.g. outreach poster, candidate application, etc.) had language updated to help eliminate participation barriers. The Committee discussed other opportunities to reduce barriers. The candidate application deadline is Friday, March 10, 2023. The Nominations Community Committee members will attend the February 16, 2023.

The Board discussed whether to have an in-person or virtual AGM for 2023. Concerns were expressed about an in-person event for exposure and participation barriers for vulnerable populations and seniors. Concerns were also expressed about an online AGM regarding participation and the digital divide and declining attendance.

The Board was advised that the Centre does not have the technological infrastructure to effectively support a hybrid AGM.

Leadership advised that they had discussed safety measures if the AGM were to proceed in-person.

ACTION ITEM: THE SENIOR LEADERSHIP TEAM TO PRESENT A RECOMMENDATION AND MORE DETAILED PLAN TO THE BOARD FOR THEIR CONSIDERATION AND APPROVAL.

8.0 Work Groups and Alliance G2G

a) Alliance

A. Hamidian advised of the Alliance's call for resolutions for the 2023 AGM. The deadline for proposed resolutions is February 24, 2023, which is after the next SRCHC Board meeting. Resolutions are brought forward to the Alliance each year.

The Board and Leadership discussed making friendly amendments and if they were actionable. Both of the proposed amendments are actionable:

- To add wording to the resolutions for harm reduction that include statements about safer supply

- For the COVID testing resolutions there could be wording added to include COVID vaccine equity.

ACTION ITEM: CEO AND CHAIR TO WORK ON WORDING FOR AMENDMENTS TO RESOLUTIONS TO INCLUDE SAFER OPIOID SUPPLY STATEMENT IN HARM REDUCTION RESOLUTION AND A STATEMENT ABOUT VACCINE EQUITY ADDED TO THE RESOLUTION REGARDING COVID TESTING. OTHER DIRECTORS WHO WISH TO PARTICIPATE IN DEVELOPING WORDING ARE ENCOURAGED TO CONTACT THE CHAIR.

c) Accreditation

There has not been a work group meeting since the last Board meeting. The interview practice preceding this Board meeting was helpful for the Directors.

9.0 Community Feedback

There was no community feedback included the Board package. The CEO advised that he had a discussion at the Drug Users' memorial at 955 Queen with the MP from Beaches-East York and a previous Board Chair who lives near the Centre. The previous Board Chair advised that that he believed public safety concerns in the neighbourhood have diminished as harm reduction services by SRCHC have increased.

10. Meeting Feedback

The Directors reported their appreciation for the accreditation practice session as it helped inform their understanding of how the interview process would work and what was expected by the accreditation team. Directors inquired if they would receive feedback from the interview practice session and Leadership confirmed that they would.

Directors cited examples from the Board meeting of collaborative governance and compassionate leadership. They cited their appreciation for the efficient and effective procedures related to the Board vacancy, and the opportunity to learn new information at Board meetings. The newly elected Treasurer thanked her colleagues for electing her as an Officer. The CEO and VP thanked the Board for their support. The Chair thanked participants for their collaboration.

11. Motion to adjourn the meeting

MOTION TO ADJOURN THE JANUARY 19, 2023 BOARD MEETING AT 8:34 PM

(1) A. HAMIDIAN

(2) R. HO

CARRIED



MIKE WILSON, Chair



Rebecca Ho, Secretary