

**SRCHC BOARD OF DIRECTORS' MEETING – MINUTES**

**Thursday, February 17, 2022**

**Present:** S. Darling, V. Emery-Zariffa, E. Hill, R. Ho, A. Kajenthira, S. Little, K. Nakhuda, R. Pradhan, J. Quito, M. Wilson (Chair), K. Yee

**Staff:** J. Altenberg, E. Geller (recorder), J. Grgar (recorder), , S. Wiens

**Guests:** K. Foley (QI Director), S. Khera (Program Manager, Diabetes), M. A. Philips (Manager, Community Health and Chronic Disease), R. Merritt (Manager, Operational Health Systems)

**Regrets:** M. Milward

**1.0 Welcome and Introductions, Confidentiality Reminder, and Conflict of Interest Declarations**

The Chair welcomed all of the attendees and reminded participants to declare any conflicts of interest, and their responsibilities under the code of conduct and confidentiality agreements.

The Land Acknowledgement video played.

**1.1 Confirmation of Quorum and Approval of Agenda**

**MOTION TO APPROVE THE AGENDA**

(1) R. HO (2) K. YEE CARRIED

**1.2 Consent Agenda**

**1.3 Governance Policy Reviews – Consent Agenda**

**MOTION TO APPROVE GOVERNANCE POLICIES: 2.1.1 GIFTS FOR STAFF AND BOARD MEMBERS, 2.11 DECISION MAKING PROCESS BETWEEN BOARD MEETINGS & 4.9 FINANCIAL PLANNING**

(1) A. KAJENTHIRA (2) E. HILL CARRIED

**1.4 Monitoring Reports – Consent Agenda**

**MOTION TO APPROVE MONITORING REPORTS: 4.1 EMERGENCY EXECUTIVE SUCCESSION & 4.16 VOLUNTARY DISSOLUTION OF THE CORPORATION**

(1) A. KAJENTHIRA (2) E. HILL CARRIED

**1.5 Financials – Funding Motions****MOTION TO ACCEPT THE FOLLOWING FUNDS:**

- INCREASE IN FUNDS FROM \$4,285,092 TO \$6,371,484 OVER A THREE-YEAR PERIOD (2020-2023) FOR THE SUBSTANCE USE ADDICTIONS PROGRAM (SUAP) TO PROVIDE SAFER OPIOID SUPPLY FROM HEALTH CANADA
- \$225,000 TOTAL FUNDS OVER A THREE-YEAR PERIOD (2022-2025) TO EXTEND AFFILIATE AGREEMENT AS A COMMUNITY FOOD CENTRE AT THE HARMONY HALL LOCATION FROM COMMUNITY FOOD CENTRES CANADA (CFCC)
- \$3,550 OF ONE-TIME ADDITIONAL FUNDING FOR THE ASTHMA AND CHRONIC OBSTRUCTIVE PULMONARY DISEASE (COPD) PROGRAM AND WORK EQUIPMENT FROM THE MINISTRY OF HEALTH
- \$115,000 FOR THE DOWNTOWN EAST ACTION PLAN GRANT – TRAUMA INFORMED OVERDOSE RESPONSE PROJECT FROM THE CITY OF TORONTO

(1) A. KAJENTHIRA

(2) E. HILL

CARRIED

**1.6 Membership Applications**

**MOTION: THE BOARD ACCEPTS THE PERSONS NAMED BELOW FOR MEMBERSHIP AT SRCHC FOR THE MEMBERSHIP TERM ENDING SEPTEMBER 30, 2022.**

1 ALLEN, HILLARY

5 HEPBURN, CLAIRE

2 DOCTOROW, MERVYN

6 THOM, SHANNON

3 EBRAHIMPOUR, MARYAM

7 WIESS, SUSAN

4 ERICKSON, ANNE

**1.7 Approve Minutes from the January 20, 2022 Board meeting**

**MOTION TO APPROVE THE DRAFT MINUTES FROM THE JANUARY 20, 2022 BOARD MEETING.**

(1) A. KAJENTHIRA

(2) E. HILL

CARRIED

**2.0 Consent Agenda**

**MOTION TO APPROVE CONSENT AGENDA**

(1) A. KAJENTHIRA

(2) E. HILL

CARRIED

**3.0 Presentation: What is SRCHC Doing to Address Chronic Conditions? A Focus on Diabetes**

Ann Phillips, Manager Community Health & Chronic Disease; Rebecca Merritt, Manager Operational Health Systems; and Sarpreet Khera, Program Manager Chronic Disease, made a presentation to the Board describing diabetes as a chronic condition, SRCHC's diabetes eye screening program, and the Diabetes Education Community Network (DECNET) of East Toronto. The presentation formed part of the board package.

Board discussion ensued including the following questions. How are people referred to the eyes screening program if they do not have a primary care provider? How many self-referrals make up the DECNET referrals?

The eye screening program accepts referrals from all healthcare providers and allows for a self-referral process. SRCHC also assists clients in finding a primary healthcare provider. The percentage of self-referrals to DECNET is not currently measured. Self-referrals often arrive through Toronto Diabetes Care Connect (TDCC) word-of-mouth recommendations, SRCHC's outreach efforts, or from people viewing SRCHC's website. The tele-ophthalmology program is a core-funded program. Diabetic retinopathy is the leading cause of blindness in adults in Canada, and it is a preventable and treatable condition. The effect on quality of life for clients of these programs is significant and help to support SRCHC's health equity goals.

#### **4.0 Canadian Centre for Accreditation - Overview**

Kathleen Foley presented an overview of the accreditation process included in the board package. There were no questions about the presentation.

#### **5.0 CEO Communication & Counsel**

The CEO highlighted several items in his report. There is an update to SRCHC's accountability agreement with Ontario Health and the Ministry of Health, the Community Annual Planning Submission (CAPS), which is our planning document for the coming year, and our service accountabilities will remain the same for the upcoming fiscal year. The CHC sector is eager to submit its CAPS, because is the method through which CHCs receive budgetary increases. While other healthcare organizations in Ontario receive base funding increases, CHCs do not and can only obtain them through their CAPS submissions. Further, the complexity of our work has increased, which means SRCHC's target numbers should decrease, but this also has not happened, as CAPS have not been submitted.

The KPMG report includes information on the evolution of OHT governance, and what our OHT has learned from a completed survey. A more fulsome and inclusive planning process will start in the spring for the OHT. KPMG has made some recommendations related to the leadership structure for the OHT. Our East Toronto Health Partners, the OHT SRCHC is partner in, has been asked to provide recommendations to Ontario Health and other OHTs regarding governance. Other areas being looked at for input include models for how primary care participates in OHTs, , home and community care transformation, and data.

Information was provided about anti-racism committees, race-based data collection and data use/ management.

CEO updated the board on progress with Toronto Community Housing Corporation (TCHC) regarding shared space and partnership work around integrating harm reduction services.

The City's decriminalization committee continues to move its work forward.

SRCHC will have a staff appreciation event and a separate black history month event on February 23, 2022. There will be artistic song presented in honour of SRCHC staff and a local artist created the design for a thank you card to staff. The idea of the design is for staff to be able to see themselves in the design on the thank you card. Staff will receive an individually packaged meal for the event. In addition, meals were distributed to staff in December and January as a component of the appreciation process.

#### **6.0 Monitoring Report - 4.10 Financial Condition**

The VP, Strategy and Systems reviewed the monitoring report including variances to approved budget. There were no questions from the Board.

#### **MOTION TO APPROVE MONITORING REPORT 4.10 FINANCIAL CONDITION**

<b>(1) R. HO</b>	<b>(2) K. YEE</b>	<b>CARRIED</b>
------------------	-------------------	----------------

#### **7.0 Alliance – Draft Strategic Plan – Validation Process**

The Alliance for Healthier Communities provided information for feedback regarding its strategic planning process. The CEO presented and reviewed those items. The leadership team will compile Board and Leadership feedback and submit to the Alliance before the end of March .

#### **8.0 Standing Committees of the Board**

##### **a) Audit**

#### **MOTION TO APPROVE THE AUDIT COMMITTEE'S TERMS OF REFERENCE**

<b>(1) R. HO</b>	<b>(2) K. NAKHUDA</b>	<b>CARRIED</b>
------------------	-----------------------	----------------

#### **MOTION TO APPROVE THE AUDITORS' FEES FOR A TOTAL OF \$29, 910**

<b>(1) K. NAKHUDA</b>	<b>(2) J. QUITO</b>	<b>CARRIED</b>
-----------------------	---------------------	----------------

##### **c) Nominations**

V. Emery-Zariffa advised that this would be her last year serving as a Director on the Board.

A. Kajenthira advised that the Committee had met; that there was an upcoming event March 2 online; and that nominations items were progressing well towards the March deadline for applications. The Committee currently has dates blocked off in April for interviews.

## 9.0 Work Groups and AOHC Alliance

### a) Alliance (G2G)

Attendees discussed the Alliance call for resolutions. The board of Parkdale-Queen West CHC reached out to SRCHC's board to present a friendly amendment to a resolution to the Alliance group. The amendment would be regarding children, whose parents have precarious work and immigration status, do not qualify for the *Canada Child Benefit*. It could be included as a friendly amendment to an existing resolution. V. Zariffa is to prepare wording. Board of Parkdale-Queen West CHC has offered to support a resolution in conjunction with SRCHC that could be proposed.

R. Pradhan also advised that the Alliance is looking for volunteers to help with the selection for their transformation awards and that there are some perks for participating in the process. Items included with the board package also advised of an extension of the nominations process for the Alliance board.

### c) TRC Calls-to-Action

The Chair reviewed the draft governance policy proposed by the TRC Calls-to-Action Work Group. There were no questions from the Board and the Board expressed its support for the committee's work and decision to proceed with the governance policy.

#### MOTION TO APPROVE GOVERNANCE POLICY

(1) A. KAJENTHIRA                      (2) S. DARLING                      CARRIED

## 10. Membership Issues

There were no membership issues to report.

## 11. Community Feedback

There was one positive item from Facebook commending on SRCHC client services.

## 12. March Meeting Date

The March meeting date will move from Thursday, March 17, 2022 to Thursday, March 24, 2022

## 13. Meeting Feedback

Attendees commended the Chair and the TRC Calls-to-Action Work Group for completing the new governance policy. Directors expressed their interest and appreciation for the staff presentation on diabetes and eye screening. Attendees advised that they found the meeting was dense with information.

12. Adjournment

MOTION TO ADJOURN AT 8:20 PM

(1) R. HO

(2) E. HILL

CARRIED

*Mike Wilson*

\_\_\_\_\_  
Mike Wilson, Chair

*Shelley Darling*

\_\_\_\_\_  
Shelley Darling, Secretary