

SRCHC BOARD OF DIRECTORS' MEETING – MINUTES

Thursday, April 15, 2021

Present: L. Janzen (Chair), S. Darling, V. Emery-Zariffa, E. Hill, A. Kajenthira, S. Little, K. Nakhuda, J. Quito, J. Rybak, M. Wilson, K. Yee

Staff: J. Altenberg, E. Geller (recorder), J. Grgar (recorder),

Regrets: M. Milward, J. Rybak, S. Wiens

1.0 Welcome and Introductions, Confidentiality Reminder, and Conflict of Interest Declarations

The Chair welcomed all of the attendees and reminded participants to declare any conflicts of interest, and their responsibilities under the code of conduct and confidentiality agreements.

The Chair shared the Land Acknowledgement.

MOTION TO APPROVE AGENDA

(1) M. WILSON (2) V. EMERY-ZARIFFA CARRIED

1.1 Confirmation of Quorum and Approval of Agenda

1.2 Consent Agenda

1.3 Governance Policy Reviews – Consent Agenda

MOTION TO APPROVE GOVERNANCE POLICIES 1.2 STRATEGIC DIRECTIONS AND GOALS, 1.3 PLANNING: STRATEGIC, OPERATING AND QUALITY IMPROVEMENT POLICY, 1.4 EQUITY AND RACISM, 3.1 DELEGATION TO THE CHIEF EXECUTIVE OFFICER, 3.1.1 COARD/CEO/STAFF RELATIONSHIP, 3.2 MONITORING EXECUTIVE PERFORMANCE, 3.4 CHIEF EXECUTIVE OFFICER JOB DESCRIPTION

(1) K. YEE (2) S. DARLING CARRIED

1.4 Monitoring Reports – Consent Agenda

MOTION TO APPROVE MONITORING REPORTS 1.5 MEMBERS AND VOLUNTEERS, 4.11 OPERATING RESERVE FUND

(1) K. YEE (2) S. DARLING CARRIED

1.5 Financials

MOTION TO ACCEPT FUNDS FROM:

- CITY OF TORONTO FOR \$42,240 TO ENHANCE THE PSYCHOLOGICAL AND SOCIAL WELL-BEING OF TAMIL, CHINESE AND ENGLISH SPEAKING SENIORS AND DISABLED ADULTS THROUGH A COMMUNITY SERVICE PARTNERSHIP
- CANADIAN AIDS TREATMENT INFORMATION EXCHANGE (CATIE) FOR \$3,000 TO COMPENSATE SRCHC STAFF FOR THEIR TIME IN THE DEVELOPMENT AND REVIEW OF A TOOLKIT
- PHACC/CFCC – MIND YOUR FOOD FOR \$60,000 (YEAR 3 FUNDS) FOR A PILOT PROGRAM TO DEVELOP, AND EVALUATE A FOOD FOCUSED CURRICULUM FOR YOUTH LIVING IN LOW-INCOME COMMUNITIES.

(1) K. YEE (2) S. DARLING CARRIED

1.6 Approve Membership Applications

MOTION TO ACCEPT THE FOLLOWING MEMBERSHIPS FOR APRIL 2021:

- | | |
|--------------------------|--------------------|
| 1. DOOBAY, KATHLEEN | 5. PRADHAM, RISHMA |
| 2. ERICKSON, ANNE | 6. SHARE, RANDOLE |
| 3. KAN, ANTHONY | 7. WONG, KAI |
| 4. NAVARATNAM, SANGEETHA | |

(1) K.YEE (2) S. DARLING CARRIED

1.7 Approve Minutes from the previous Board meeting

MOTION TO APPROVE THE DRAFT MINUTES FROM THE MARCH 18, 2021 BOARD MEETING

(1) K. YEE (2) S. DARLING CARRIED

2.0 Consent Agenda

MOTION TO APPROVE CONSENT AGENDA

(1) K. YEE (2) S. DARLING CARRIED

3.0 a In Camera Session

MOTION TO MOVE IN CAMERA AT 6:08 PM

(1) S. LITTLE (2) A. KAJENTHIRA CARRIED

MOTION TO APPROVE THE DRAFT LETTER TO RESPOND TO THE CUPE LOCAL BARGAINING TEAM

(1) S. DARLING (2) S. LITTLE CARRIED

MOTION TO MOVE OUT OF IN CAMERA AT 6:32 PM

(1) K. YEE (2) E. HILL CARRIED

3.0 b CEO Communication and Counsel

The CEO presented the CEO Communication and Counsel. He attended a Health Canada event April 14, 2021 with Patty Hajdu, Minister of Health Canada; Julie Dabrusin, MPP Toronto-Danforth; Mayor John Tory, City of Toronto; Dr. Eileen de Villa, Medical Officer of Health, City of Toronto; Nathaniel Erskine-Smith, MP Beaches-East York; James Maloney, MP Etobicoke-Lakeshore; Adam Vaughan, MP Spadina-Fort York; Joe Cressy, Chair Toronto Board of Health; and Maureen Gans, Senior Director Client Services, Parkdale-Queen West Community Health Centre. The event focused on funding for Injectable Opioid Agonist Treatment (iOAT). This will be part of a small pilot of thirty-five (35) people at The Works. This is very positive news as it is the first injectable opioid program in Ontario. It was notable that there was no one present from the Ontario government. The CEO cited that this event relates to an item in his written report: his co-chairing a local organization with Irfan Dalla, VP of Clinical Quality at Unity Health. The group is seeking an expansion of safer opioid supply and hopes to receive funding for a group of participating local organizations. However, the approach may be more pragmatic and seek harm reduction funding instead.

The CEO highlighted challenges and successes with the vaccine roll out. He spoke about point-of-care testing machines that SRCHC and Anishnawbe Health will have available to them for COVID-19 antigen testing. These machines will assist in screening clients prior to services and assisting those who test positive in isolation from the community.

He reported on surge funding that supported Primary Community Response Teams in four geographic quadrants. SRCHC's Kathleen Foley and Lori Sutton were instrumental in the development of the model for these response teams.

The Moss Park capital project is almost complete. A virtual tour of the facility will occur in May 2021. This is a significant milestone for Moss Park Overdose Prevention Site. The improvements to the physical space are a source of pride and value to Moss Park's staff, clients and community members.

4.0 Monitoring Reports not in Consent Agenda

There were none to report

5.0 Nominations Report

K. Nakhuda reported on behalf of the Nominations Committee. The Committee conducted a total of twelve interviews last week: nine interviews with new-to-board applicants and three for returning board members. Six of the new-to-board applicants will stand for election along with the three returning board members. The external board applicants will be invited to attend the May Board meeting.

The issue of honorariums was raised. The Nominations Committee has community members and there is a significant amount of time, effort and work involved in participation on this committee. It was suggested that an honorarium would be appropriate to recognize the work conducted by community members on this Committee.

Other board committees have members who are not receiving an honorarium for their work. The SCS CLC has had client representatives who have received an honorarium for their participation on the committee.

The Chair advised that prior to the pandemic, community members were offered childcare and a meal was provided to those in attendance. This is not feasible while meetings are conducted via Zoom. The Chair thanked the Nominations Committee for raising the important issue of honorariums.

ACTION ITEM:THE CEO AND VP, STRATEGY & SOLUTIONS TO REVIEW THE POTENTIAL TO OFFER COMMUNITY MEMBERS PARTICIPATING ON BOARD COMMITTEES AN HONORARIUM AND MAKE A RECOMMENDATION FOR AMOUNTS AND GUIDELINES TO THE BOARD.

The Chair reminded that the AGM will take place in June. She asked board members to consider participation as executive officers on the board. This may not make sense for board members who will be leaving in a year or so, given that the positions of Treasurer, Secretary and Vice Chair are intended for development and to provide a developmental path to the succession of the Chair's role.

The Executive Assistant's advised that there will be a motion sent to the board via email on Friday, April 23 to approve memberships. The bylaws require that members join 60 days prior to the AGM to be eligible to vote.

6.0 Governance Policy Reviews not in Consent Agenda

There were no policies reviewed outside of the consent agenda.

7.0 COVID-19 A Year in Review

The CEO presented COVID-19 year in review.

A similar presentation was made at an All Staff meeting at the end of March. The review reflected on the anniversary of working through the COVID-19 pandemic and it presented an opportunity to share the

work SRCHC has done with the Board. The presentation looked at: What have we done? How has it changed what we do? How SRCHC is doing? How are our communities doing? It also celebrated a strong organizational response to an emergency with respect to taking care of each other, taking care of ourselves, and the organization's ability to sustain essential services and effectively provide COVID-19 response and support in the community.

8.0 AGM – Theme Discussion

The Board was presented with a potential theme for the June 2021 AGM. In previous years, the theme had included reflecting on SRCHC's past and its history, and last year the theme reflected on SRCHC's future. It would be full circle for this year's AGM to focus on the present and be in the moment with respect to wellness. The theme would focus the challenges faced including the COVID-19 pandemic, the ongoing opioid crisis, and discrimination people face, which will only be addressed by ensuring that the reality of the discrimination is recognized. There have also been many opportunities, some of which only arose as a result of being in a pandemic. These opportunities must be recognized to be seized and experiences with new models of community partnership provided learning experiences to face future challenges and opportunities.

The Chair also reminded those present that it would be a good idea to have a video or presentation available to fill the voting time period, while members wait for the results.

The board approved of the theme for this year's AGM.

9.0 Standing Committees of the Board

b) CEO Performance Appraisal (TOR and Governance Policy 3.4)

The Committee had a preparatory meeting and will conduct the performance appraisal followed by an in camera session with the board. The related governance policy was approved in the consent agenda, and there were no updates this year, but the policy requires an annual review and board approval. There are no changes to the Terms of Reference (TOR) for this Committee, but the TOR also requires an annual review and approval by the board.

MOTION TO APPROVE THE CEO PERFORMANCE APPRAISAL COMMITTEE TERMS OF REFERENCE

(1) M. WILSON

(2) S. LITTLE

CARRIED

c) Nominations (see item 5)

e) Strategic Planning Committee

M. Wilson reported that there was a larger group meeting last week. The engagement for focus groups and staff meetings was good. Client engagement suggestions were informative. The board has been invited to a planning meeting in May and then a more in-depth meeting will take place in June.

10. Work Groups and AOHC Liaison – June Conference Attendance

The Annual AOHC conference will take place during the day on June 16 and 17, 2021. V. Emery-Zariffa will likely be available to participate in the annual conference. She also advised that there is a Board liaison meeting on April 28, 2021. The board will review any amendments to the AOHC bylaws and the proxies at the SRCHC May board meeting.

Board members were encouraged to participate if they were able. Two tickets have been purchased. Staff will speak to AOHC to determine if the tickets can be shared.

ACTION ITEMS:

J. GRGAR AND E. GELLER TO CIRCULATE POSSIBLE AOHC SESSIONS OFFERED AT THE JUNE AOHC CONFERENCE.

BOARD MEMBERS TO ADVISE J. GRGAR AND E. GELLER IF THEY WISH TO PARTICIPATE IN THE ALLIANCE JUNE CONFERENCE.

b) Anti-Black Racism

K. Yee advised that this work group has been very active since last board meeting. They are working on draft terms of reference and a work plan. A smaller working group is reviewing these items. It is expected they will be completed by the end of this week. The items will be shared with the rest of the Group this coming Monday, April 19. The Board will view these items in May or June.

This Group also discussed compensating individuals for their professional time in supporting the work plan, which would be more than just an honorarium. A recommendation will be made to the board.

The Group invited other members of the Board to submit materials if they would like to add to the discussion about anti-black racism and oppression.

11. Membership Issues

There were no membership issues to report.

A reminder that there will be an email vote after 5:00 PM on Friday, April 23, 2021 to approve memberships. As noted in item 5 above, this is to allow renewals and new members to vote at the June 2021 AGM.

ACTION ITEM: J. GRGAR TO SEND A LIST OF MEMBERSHPS TO BE APPROVED ON APRIL 23, 2021 BY EMAIL VOTE BY THE BOARD MEMBERS.

12. Community Feedback

The CEO reported on the feedback included in the board package. He advised that the complaint was largely a misunderstanding and miscommunication between the parties.

SRCHC has specified entrance and exit doors during the pandemic. As a result of being told to enter through the back doors, a client in a scooter fell. Instead, he should have been accommodated and allowed to enter at the front door, where he originally tried to enter. This will be accommodated in the future.

By and large, the community feedback has been incredibly beautiful about the organization and services.

13. Meeting feedback and evaluation

Board members appreciated the presentation by the CEO about the year in review and had positive feedback about the meeting. Board members appreciated seeing each other and being able to turn off their video and audio as necessary. The board thanked the CEO and the Executive Assistants for their work. The CEO also thanked the Board and the Executive Assistants for their work.

The Chair thanked the attendees for their attention and participation.

14. THE MEETING WAS ADJOURNED AT 8:11 PM



Liz Janzen, Chair



Shelley Darling, Secretary